

Inventory Exempt Asset Listing of Items Costing between \$500- \$5,000

	DESCRIPTION	COST	ASSIGNED TO	DATE PURCHASED	STATUS OF ITEM
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20					

I certify that the inventory listing is true and accurate:

Department: _____ **Date:** _____

Department Director: _____ **(PRINT NAME)** _____ **(SIGNATURE)**